


Kingdom of Cambodia
Nation Religion King
Ministry of Agriculture, Forestry and Fisheries (MAFF)
Cambodia Agricultural Sector Diversification Project (CASDP)
IDA Credit No.6366-KH

SPECIFIC PROCUREMENT NOTICE
“National Procurement Assistant Consultant”
(MAFF-CS-29)

1. The Ministry of Agriculture, Forestry and Fisheries (MAFF) is leading the overall project management and coordination as Executing Agency (EA) and will include Ministry of Rural Development (MRD) and Ministry of Water Resources and Meteorology (MoWRAM) as Implementing Agencies (IAs) for the related public infrastructure support. The Ministry of Economy and Finance (MEF) will oversee the financial service support. Support will be provided for the establishment of a PCO, chairs by CASDP’s Project Director, and consists of MAFF, MRD, MoWRAM and MEF core team and management team, and supported by the Secretariat of the Technical Working Group on Agriculture and Water (TWG-AW).
2. The CASDP **National Procurement Assistant Consultant** is to provide procurement related support to the Procurement Unit at MAFF-CASDP. It is expected that the selected consultant will at all times observe the highest standard or professional ethic and integrity, and promote a results-oriented approach in the area of this/her responsibility and accountability.
3. The interested consultant will be evaluated based on the qualification and relevant experience in regard to the minimum criteria listed below:
 - a) Bachelor’s degree in Business Administration, Accounting or related field.
 - b) At least two (2) years previous experience with procurement procedures using the Procurement Guideline as indicated in the Updated Standard Operating Procedure issued by RGC’ Sub Decree No. 74, dated 22 May 2012
 - c) Knowledge of World Bank or ADB procurement guideline is an advantage.
 - d) Fluency in written and spoken English and Khmer, as a most Khmer Unicode.
 - e) Computer literate with a, thorough knowledge of the standard computer programs such as MS-Word, MS-Excel, Ms-PowerPoint, Email and Internet etc.
4. The individual consultants will base in Phnom Penh at CASDP office located at the Ministry of Agriculture, Forestry and Fisheries compound.
5. The selection process will be carried out in accordance with provisions set forth in the Government Procurement Manual for Externally Financed Projects/Programs in Cambodia and Approved Selection Method for Individual Consultants-Section VII. “Approved Selection Methods: Consulting Services of the World Bank Procurement Regulations for IPF Borrowers, dated July 2016, revised November 2017 and August 2018”.
6. Interested candidates are requested to obtain detailed terms of reference (TOR) and send your expression of interest (EOI) by submitting the updated curriculum vitae and cover letter with at least three referees by email and attention to: Mr. Srey Sophoan, (MAFF) Email: sophoan.srey@gmail.com and Copy to: chetrass@gmail.com, kimthournhok@gmail.com.
7. Expression of Interest must be submitted no later than ...30th March..... **2021** before 5:00pm (Local Time). Only Shortlisted candidates will be contacted for interview.
Ministry of Agriculture Forestry and Fisheries,
Cambodia Agricultural Sector Diversification Project
Ground floor Department of International and Cooperation, MAFF
200 Corners of Mao Steung and Preah Norodom Blvd, Phnom Penh, Cambodia.

Sincerely yours, 



Sar Chetra (Ph. D)
Deputy Secretary General of MAFF
Project Director of CASDP