

**Kingdom of Cambodia  
Nation Religion King**

**Ministry of Agriculture, Forestry and Fisheries  
Cambodia Agricultural Sector Diversification Project  
IDA Credit No. 6366 KH**

**TERMS OF REFERENCE  
National Technical Assistant Nutrition Sensitive Agriculture**

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|--------------------------|---|
| <b>Project:</b>          | Cambodia Agricultural Sector Diversification Project (CASDP)  |
| <b>Duty station:</b>     | Ministry of Agriculture, Forestry and Fisheries, Project Coordination Office (PCO), Phnom Penh, Cambodia  |
| <b>Section/Unit:</b>     | PCO (located at MAFF)   |
| <b>Contract/Level:</b>   | National Consultant   |
| <b>Supervisor:</b>       | CASDP Project Director  |
| <b>Mode of Contract:</b> | Rolling annual contract with a probation period of three months. The annual contract may be extended upon satisfactory performance of tasks in the preceding contract as assessed by the project. |

**1. General Background**

The Royal Government of Cambodia has dedicated an investment of US\$101.67 million, including a US\$91.67 million IDA credit, for the Cambodia Agricultural Sector Diversification Project (CASDP), which has been implemented for a duration of 6 years starting in January 2019. CASDP is designed to enhance market opportunities through an inclusive, beneficiary-led, market-driven approach, leading to enhanced competitiveness and increased capacity to manage climate risks. The project consists of four main components, plus a fifth zero-allocation component for the case of an eligible crisis or emergency. The first two components are closely linked and represent the largest part of the investments and are modular and scalable and adaptable to geographical areas and commodity/value chains. The third component focuses on institutional strengthening and seeks to enhance the impact of the investments made under the first two components in the medium and long term, ensuring sustainability and possible expansion of benefits across the country.

CASDP is geared towards the compilation of value chain support, including extensive technical assistance (TA), productive infrastructure, and financial support services. In particular, Component 1 emphasizes the linkages between direct support to farmers, producer organizations (POs), and small and medium agribusinesses (SMAs). Component 2 complements component 1 by concentrating on public investments in roads and irrigation infrastructure. All public infrastructure investments of Component 2 will be prioritized and implemented according to selected diversification plans (DPIs) to be prepared under Component 1, applying new civil works codes that reduce vulnerability to climate risks.

**2. Overall Project Management.**

As an executing agency (EA), the Ministry of Agriculture, Forestry and Fisheries (MAFF) is responsible for overall project management/coordination and for the implementation of all four components. MAFF works in close cooperation with technical units of the Ministry of Rural

Development (MRD), the Ministry of Economy and Finance (MEF) and the Ministry of Water Resources and Meteorology (MoWRAM) as implementing partners that will take responsibility for the construction/rehabilitation of rural infrastructure. A MAFF-led Project Coordination Office and implementation unit has been established, which has been supported by the Secretariat of the Technical Working Group on Agriculture and Water (TWGAW). The project will operate in 12 targeted of potential provinces and in Phnom Penh. The provinces have been chosen for their suitable agroecological conditions for high-value products, with Phnom Penh as the location of many potentially participating SMAs. Provincial locations are Kampong Chhnang, Battambang, Siem Reap, Preah Vihear, Stung Treng, Ratanakiri, Mondulakiri, Kratie, Tboung Khmum, Kampong Cham, Kandal, and Kampong Speu.

### **3. Objective of the Assignment**

The main objective of the assignment is to provide technical support to the CASDP in executing the following activities.

- Assess current status of NSA in the 13 provinces with specific reference to locations where CASDP beneficiaries are based
- Design and implement program for increasing public awareness of NSA together with PCO management and national consultant
- Liaise with CARD and other donors and NGOs active in the field of nutrition in Cambodia (eg. FAO, WFP<sup>1</sup>) and ensure that CASDP nutrition interventions are aligned and coordinated
- Deliver public awareness training inputs in cooperation with national consultant with possible use of FAO existing materials
- Contribute to annual work program AWBP for inputs on NSA and collaboration with Components 1 and 3
- Carry out operational inputs to implement agreed work plans together with national consultant

### **4. Terms of Reference and Scope of Work**

Applicants with experience in multiple technical areas as well as specialists in a very specific area are required to address the range of requests dealt with through the MAFF programme of work on food systems and nutrition. The consultant will be responsible for but not limited to the following tasks:

- (a) Facilitate joint implementation of tasks in the field of nutrition sensitive agriculture with consultants. The consultants will facilitate the work dealing with Cambodian counterparts.
- (b) The consultants will liaise with CARD, MOH and NCDSS, in order to implement activities at national, subnational level and private sector
- (c) Review and update the criteria for nutrition-sensitive business plans

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<sup>1</sup> World Food Programme 2019. Cambodia Country Strategic Plan (2019–2023)

- (d) Support implementing agencies/review committee in the assessment of nutrition-sensitive business plans
- (e) Support AC/producer organizations and the technical service providers (TSP) in the development of nutrition-sensitive business plans
- (f) Capacity building for CASDP implementing agency staff and private sector on nutrition-sensitive agriculture
- (g) Supporting the CASDP's food security and nutrition (FSN) focal point on nutrition-relevant monitoring and evaluation, including regular update of the nutrition-sensitive project indicators
- (h) Working with the financial institutions to monitor the delivery of credit lines to nutrition-sensitive business plans
- (i) Supporting MAFF staff to participate in TWG-FSN, food security forum, etc.
- (j) Supporting CASDP project team in development and monitoring of relevant FSN activities for the AWPB
- (k) Convene relevant technical service providers (TSPs) and AC/PO to support the development of nutrition-sensitive business plans
- (l) Design and conduct food security and nutrition-sensitive agriculture relevant research, data collection and analysis, and preparation of technical reports/publications;
- (m) Support food system analysis through the development of specific research methodologies and work plans;
- (n) Design and conduct food security and nutrition-sensitive agriculture relevant research on the products development for agro-processing;
- (o) Coordination with CARD, FAO, WFP and other stakeholders on identifying suitable nutrition sensitive indicators for agriculture sectors;
- (p) Assist DAI to prepare and implements training courses and workshops on food systems and nutrition, and providing specific technical advice;
- (q) Design capacity development interventions, including project formulation, project management, reporting and monitoring frameworks in line with MAFF requirements;
- (r) Contribute to the preparation of missions, including setting-up coordination meetings, preparing the mission agenda and relevant background materials.
- (s) Support the methodology development for first hand data collection (such as information checklist/questionnaire) and provide the guidance for the data collection;

- (t) Prepare nutrition-sensitive policy recommendations in agriculture sector;
- (u) Carry out the country case studies from different sub-regions and reflecting malnutrition country clusters.
- (v) Assist the project for the designed tasks and responsibilities to archive the goals and targets of the indicators setting by the project in AWPB.
- (w) Any other duties required by the project

## **5. Reporting and duty station**

The **National Technical Assistant Nutrition Sensitive Agriculture** is a full-time position that report to CASDP Project Director and day to day work with the Director of Department of Agro-Industry, CASDP Project Manager and all project teams, relevant government officials, the World Bank, private sectors and other relevant non-governmental organizations (NGOs) partners. This position will be responsible for providing high quality and timely inputs to project implementation, including ensuring that the project maintains its strategic vision and that its activities result in the achievement of its intended outputs in a cost effective and timely manner.

The duty station will be at Ministry of Agriculture, Forestry and Fisheries, in Phnom Penh.

## **6. Qualifications required**

The National Technical Assistant on Nutrition Sensitive Agriculture shall have the following qualifications:

- (a) Post-graduate degree or equivalent in agriculture, agricultural economic development and/or food science and technology, international health and human nutrition with focus on food systems, public policy with focus on Nutrition, Public Health with specialization in nutrition or nutrition-sensitive agriculture preferred.
  - (b) Strong understanding of Cambodia's public health nutrition situation and food security and agriculture as an underlying determinant.
  - (c) Specialist with at least 5 years of experience in fields such as food processing, nutritional research and policy development, food security and nutrition related project design and implementation;
  - (d) Fluency in spoken and written English
  - (e) Computer literate.
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